

Constitution

For the Luther Park Bible Camp, Inc. Corporation

Revised 12.6.2010

Revised 8.18.2011

Revised 1.21.2012

Revised 6.6.2015

Revised 2.6.2021

Chapter 1 NAME AND CORPORATION

C1.01 The name of this corporation shall be LUTHER PARK BIBLE CAMP, INC. hereinafter referred to as the Corporation and it shall be a religious, non-profit organization.

C1.02 Luther Park Bible Camp, Inc. shall be incorporated under that laws of the State of Wisconsin; the legal location of Luther Park Bible Camp, Inc. Chetek, WI 54728, the County of Barron, and the State of Wisconsin, and shall include all its holdings.

Chapter 2 AFFILIATION AND MISSION STATEMENT

C2.01 Luther Park Bible Camp, Inc. is affiliated with the Evangelical Lutheran Church in America, and accepts the ELCA confession of Faith as found in the ELCA Constitution.

C2.02 Luther Park Bible Camp, Inc. intends to be faithful to Jesus Christ and his ministry of reaching out to people of all ages with the good news of salvation: "Prepare the way If the Lord" Isaiah 40.3. Ministering in a natural setting as Jesus did, the principal mission of Luther Park is to strengthen the Christian faith and discipleship if youth and adults, as stewards of God's creation, in partnership with parish ministries.

Chapter 3 MEMBERSHIP

C3.01 The Corporation shall be composted of Christian congregations, a minimum of three-fourths (3/4) of which shall be member congregation of The Evangelical Lutheran Church in America or its successor.

C3.01.01 Congregations submitting a written Covenant to the Board of Directors requesting membership in the Corporation , within six (6) months of date if the ratification of this Constitution, shall be granted membership status in the Corporation, consistent with the provision of C3.01

C3.01.02 Additional Christian congregations may be accepted into membership of the Corporation, consistent with the provision of C3.01. Congregations seeking membership shall submit written Covenant to the Board of Directors, who will recommend appropriate action to the Annual Meeting.

Approval of new member congregations shall receive a two-thirds (2/3) affirmative vote at said Annual Meeting.

C3.01.03 Member congregation approved within six (6) months of ratification of this Constitution, and all subsequent Annual Meeting of the Corporation, shall have the privilege of voice and vote at all the meeting of the Corporation.

C3.02 Membership of any member congregation of the Corporation may be terminated in the following ways”

- a) By a vote of the congregation, and receipt of written notice by the Board of Directors of the Corporation. Notice of such withdrawal shall be given to the Corporation at its next annual meeting; or
- b) By a two-thirds (2/3) vote of the Corporation at any Annual Meeting, or a special meeting called for that purpose. Notice of such termination shall be given to the congregation within 30 days by the Secretary of the Corporation.

Chapter 4 BOARD OF DIRECTORS

C4.01 The business of the Corporation shall be transacted by the Board of Directors. Each director must be a voting member of a congregation. Their manner of election or appointment shall be as provided in the by-laws adopted by the Corporation.

Chapter 5 CAMP DIRECTOR

C5.01 The Board of Directors shall employ a Camp Director who will have responsibility for the daily operation of the Corporation. The Camp Director will be a member of the Board of Directors, with voice but not vote.

Chapter 6 DISSOLUTION

C6.01 In the event of the dissolution of the Corporation, all of the remaining properties and assets of any kind and description owned by and belonging to said Corporation shall be transferred and conveyed at a legally called special meeting by a two-thirds (2/3) majority vote of the delegates present, pursuant to applicable state and federal laws.

Chapter 7 MEETINGS

C7.01 The Annual Meeting shall be set by the Board of Directors as soon as practical after the close of each fiscal year. Notice of the time and place of the Annual Meeting shall be postmarked and mailed to each member congregation no less than sixty (60) days prior to the meeting.

C7.02 A quorum of any meeting of the Corporation shall be ten percent (10%) of the eligible voting delegate from the member congregation. Eligible voting delegate are defined in the by-laws.

C7.03 Special meeting may be called by the Board of Directors, by the Camp Director, or the Board President, and a notice shall be postmarked and mailed with the purpose of said meeting to each congregation that is a member of the Corporation no less than thirty (30) days prior to said meeting. The only business to be conducted at a special meeting is limited to the stated notice purpose of the special meeting.

C7.04 A special meeting of the Corporation shall be called at the written request of at least twenty five (25) member congregations, as specifies in the by-laws

C7.05 At all meetings of the Board of Directors, the Annual Meeting and any special meetings the President of the Board of Directors shall preside. In the absence of the President, or due to the President's inability to act, the Vice President shall preside. In the absence of the Vice President, or due to the Vice President's inability to act, the assembled body for that meeting may elect a Chair from the members present.

C7.06 Regular Board of Director's meetings shall be monthly unless deemed unnecessary by the Board.

C7.07 Special board meeting may be called by the President of the Board of Directors, by one-half (1/2) of the present board member, or by the Camp Director, giving at least three (3) day notice to each member. The notice shall state the place, time, and purpose of the meeting.

C7.08 A quorum at all board meetings shall be fifty percent (50%) of the membership, plus one, and shall be necessary to conduct business.

Chapter 8 SALE OF PROPERTY

C8.01 The sale of any real estate which is owned by the Corporation must be approved by a two-thirds (2/3) vote of delegates attending either the Annual Meeting or special meeting called for that purpose and provided that the notice of a request for approval of such a sale shall be postmarked and mailed to each member congregation no less than sixty (60) days prior to the meeting at which it will be considered.

C8.02 Non-real estate property may be sold at the discretion of the Board of Directors

Chapter 9 AMENDING THE CONSTITUTION AND/OR BY-LAWS

C9.01 The constitution may be amended by a two-thirds (2/3) majority vote at any Annual Meeting or special meeting called for that purpose, provided that the proposed amendment has been presented in writing at a previous annual or special meeting called for that purpose no less than sixty days prior, have at that time received a two-thirds (2/3) majority vote.

C9.02 The by-laws may be amended by a two-thirds (2/3) majority vote at any Annual Meeting or special meeting called for that purpose. A by-law exception will be for the Luther Park Bible Camp, Inc. Endowment Fund. The procedure for amending the Endowment Fund Resolution is covered in Section IV (2) of the Endowment Fund resolution.

C9.03 By-law amendments shall be postmarked and mailed to all member congregations no less than thirty (30) days before any meeting at which they will be considered.

Chapter 10 AUDIT REQUIRED

C10.01 Prior to close of each fiscal year, or as soon thereafter as practical the Board shall designate a qualified certified public accountant or qualifies firm of certified public accountants, to examine the financial books and records of the corporation, Beginning in fiscal year 2012, and every third year thereafter (2015, 2018, etc.), the designated accountant(s) shall conduct and audit in accordance with Generally Accepted Auditing Standards. In all other years the designated accountants(s) shall conduct a review. Regardless of whether an audit or review is conducted a full written report shall be made to the board as soon as practical after the close of the fiscal year. That report, together with the non-reviewed financial information for the immediately preceding fiscal year, shall be included in the Annual Report provided the voting member of the Congregation, if applicable federal and state law and regulations require more frequent audits then the Corporation shall comply with those laws and regulations.

C10.02 No director, officer, or employee of the Corporation, and no firm or corporation of which any director, officer or employee is a member, shall be eligible to serve as auditor.

C10.03 The compensation of the auditors shall be determined by agreement between the Board of Directors and the auditing firm at the time of its employment and the terms of the employment, including compensation, reduced to writing.

Chapter 11 RULES OF ORDER

C11.01 The rules of parliamentary procedure in the Corporation shall be Robert’s Rules of Order (most current) when not in conflict with this constitution and by-laws.

Chapter 12 NOMINATING COMMITTEE

C12.01 There shall be a nominating committee elected at the Annual Meeting consisting of the four (4) member of the Board of Directors whose terms end at the next Annual Meeting and one (1) person from each regional cluster, and it shall seek nominations for regional clusters to be elected at the Annual Meeting.